

COLLEGE OF EDUCATION

P.M.B 1251, WARRI, DELTA STATE

INVITATION FOR SUBMISSION OF PRE-QUALIFICATION AND TENDER BIDS FOR YEAR 2017 (TETFUND) ZONAL INTERVENTION PROJECTS COLLEGE OF EDUCATION, WARRI

(1.0) INTRODUCTION

(1.1.) The College of Education, Warri, intends to carry out the under listed projects with year 2017(TETFUND) Zonal Intervention.

(1.2) Interested, competent, reputable and qualified contractors are invited to submit pre-qualification and tender bids for the following projects: –

(2.0) SCOPE OF WORK/SUPPLY

LOT 1: Construction of lavatory for male and female students Block A.

LOT 2: Construction of lavatory for male and female students Block B.

LOT 3: Procurement of 1 Nr. 16 Seater Bus.

(2.1) ELIGIBILITY REQUIREMENTS

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CaC7;

(b) Evidence of company income's tax clearance certificate for the last three (3) years valid till 31st December, 2018; with minimum turnover of N20 million for LOT 1 and LOT 2.

(c) Company's Audited Accounts for the last three (3) years; 2015,2016 and 2017

(d) Evidence of current Pension Compliance Certificate. (PENCOM) valid till December, 2018;

(e) Evidence of current Industrial Training Fund (ITF) Compliance Certificate, valid till December 31st, (2018);

(f) Evidence of Current National Social Insurance Trust Fund (NSITF) Compliance Certificate valid till December 31st, 2018;

(g) Evidence of Registration on the National Database of Federal Contractors, consultant and Services Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2018 or valid Certificate issued by (BPP);

(h) Curriculum Vitae (CV) of professional staff to be deployed for the project s including copies of their academic and professional qualifications. (In case of construction: COREN, QSRBN, ARCON, CORBON etc).

(i) List of plants/Equipment with proof of ownership/ lease (where applicable).

(j) Verifiable documentary evidence of at least three (3) similar jobs in the last five (5) years including letters of Awards Valuation Certificates, Job Completion Certificates and photograph of the projects;

(k) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the college of Education, Warri or the Bureau of Public Procurement (BPP) is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

(l) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility.

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided.

(n) Only companies included in the National Automotive Design and Development Council's approval list of local manufacturers of vehicles or their authorized representatives should bid for Lot 2.

(o) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No.), and Email Address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(3.0) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Director of Works and Services, College of Education Warri on evidence of payment of non-refundable Fee of N10, 000.00 per LOT. Standard Bidding Document (SBD) Fees should be paid in the College of Education's Account.

(4.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the Technical and Financial Bids with soft copy of financial bid only in Ms Excel format, packaged separately in sealed envelopes and clearly marks as “Technical Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Registrar, Administrative Building, College of Education, Warri) and clearly marked with (the name of the project and the Lot number).

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box (Registrar’s Office, Administrative Building, College of Education Warri) not later than **12 noon on Monday 6th August, 2018** (which must not be less than six (6) weeks, counting from the date of the advertisement).

(5.0) OPENING OF BID

The Technical bids will be opened immediately after the deadline for submission (12 noon on Monday 6th August, 2018) in the Board Room, Administrative Building in the presence of Bidders or their representatives while the financial bids will be kept un-opened. Please, ensure that you sign the bid submission Register in the Office of Registrar, Administrative Building of the College as the College of Education, Warri will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please Contact the Head, Procurement Unit on E-mail Address provost@coewarri.edu.ng

(6.0) GENERAL INFORMATION

- (a) Bid must be in English Language and signed by an official authorized by the bidder.
- (b) Bids submitted after the deadline for submission would be returned un-opened.
- (c) Bidders should not bid for more than two (2) Lots.
- (d) All costs will be borne by the bidders.
- (e) All pre-qualified bidders will be contacted at a later date for Financial Bid Opening, while Bid of Un-Successful Bidders will be returned un-opened;
- (f) The college of Education Warri is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any Liabilities in accordance with section 28 of the public procurement Act 2007.

Signed: –

Mrs. Alero Urowayino

Registrar,

College of Education, Warri